

GLENN LOCAL AGENCY FORMATION COMMISSION
125 South Murdock Avenue, Willows, CA 95988

MINUTES

DATE: Tuesday, April 13, 2004
TIME: 9:00 A.M.
PLACE: Board of Supervisors Room, Courthouse
526 West Sycamore Street
Willows, CA 95988

I. ROLL CALL:

Commissioners Tom McGowan, Mike Yalow, Vice-Chairman Mike Murray and Alternate Keith Hansen, were present. Commissioner Terry Allen and Chairman Denny Bungarz were absent.

Christy Leighton, LAFCo Executive Officer, was present.

Daniel Obermeyer, Director, and Mardy Thomas, Associate Planner, Planning and Community Development Services Agency, were also present.

II. PUBLIC INPUT:

There was no public input.

III. APPROVAL OF MINUTES:

On a Motion by Commissioner Yalow, second by Commissioner McGowan, it was unanimously voted to approve the Minutes of the January 13, 2004, LAFCo meeting.

IV. ELECTION OF OFFICERS:

Chairman
Vice-Chairman

On a motion by Yalow, second by McGowan, it was unanimously voted that the Glenn Local Agency Formation Commission elect Mike Murray as Chairman.

On a motion by Yalow, second by Hansen, it was unanimously voted that the Glenn Local Agency Formation Commission elect Tom McGowan as Vice-Chairman.

V. PUBLIC HEARING:

ADOPTION OF Proposed 2004-2005 LAFCo Budget
(Required by California Government Code Section 56381.)

Joe Riker, Orland City Manager, was present.

Leighton presented the Staff Report.

The Public Hearing was opened.

Leighton explained that the Planning and Community Development Services Agency was no longer able to subsidize LAFCO.

Leighton explained that requested increase in the budget was a result of the work required to complete the State mandated Municipal Service Reviews.

Leighton explained the list of guidelines for conducting Municipal Service Reviews as required by the State.

McGowan asked if the budget increase was a result of the need of a consultant to do the work or for the Planning Department to do the work.

Leighton stated that either case would require a budget increase.

Leighton gave a brief explanation of the budget.

McGowan stated that this situation presented an opportunity for increased cooperation between the cities and the County.

McGowan stated that he would prefer that the cities and the County be given the opportunity to provide services to LAFCO prior to the hiring of a consultant.

Yalow asked if the proposed budget increase was to fund the Planning Departments operating budget.

Leighton stated that the increase was only to pay for the Municipal Service Reviews.

Yalow asked if the Special Districts contributed any funds on top of what the cities and county pay currently.

Leighton explained that the Special Districts do not pay currently and are not obligated to do so.

Yalow asked if it was necessary to complete to Municipal Service Reviews.

Obermeyer explained that the studies are statutorily required by State Law but can be prioritized by LAFCO.

Yalow asked about the consequences of not completing the Municipal Services Review.

Leighton stated that any Special District would not be able to do any annexations.

Hansen stated that not doing the studies could be detrimental to any consolidations or other reorganizations.

Riker stated that according to the State Government Code, a Municipal Service Review need not be done until an annexation or other action requires it.

There was a discussion regarding the proposed budget increase.

There was a discussion regarding the Hamilton City Area and the possibility of annexations to the Community Services District.

Obermeyer expressed concern that an applicant for a minor annexation or other LAFCO action would required to pay for a Municipal Service Review.

McGowan asked if the incorporated areas had paid for their Municipal Service Reviews.

Obermeyer stated that those Municipal Service Reviews had been done but had been subsidized by the County General Fund.

Riker pointed out that the cities had contributed to information included in the Municipal Service Reviews for the incorporated areas.

Riker stated that within the State Code, Spheres of Influence can be updated up to one year after annexations have been approved.

Obermeyer acknowledged that the cities contributed information to the Municipal Service Reviews that were completed for the incorporated areas.

Obermeyer stated that waiting to do the Municipal Service Review after an application had been submitted for an annexation was reactionary rather than forward thinking planning.

Yalow stated that he agreed it was not good planning but in the tight budget situation it may be necessary.

There was a discussion regarding the Special Districts ability to pay for their individual Municipal Service Reviews.

McGowan stated that the County had adapted the policy to plan ahead rather than to react to incoming development and other changes.

There was a discussion regarding a small budget increase to fund the Municipal Service Review for the Hamilton City Community Services District.

There was a discussion regarding the fiscal implication of the proposed increase to the County and cities.

On motion by Hansen, second by Yalow, it was unanimously voted that the Glenn Local Agency Formation Commission adopt the Budget for 2004-2005 with the inclusion of the work program budgeted at \$4,000.00.

VI. CORRESPONDENCE/DISCUSSION:

1. Report from Executive Officer:
 - a. The Villa La Michelle annexation has been completed.
 - b. The Hahn annexation was on hold until an agreement had been drafted regarding revenue sharing.

McGowan asked why revenue sharing was still an issue with regards to the annexation process.

Obermeyer explained that he was working on a master revenue sharing agreement.

Riker stated that the annexation was applied for because the lots involved currently receive city services such as sewer and water.

There was a discussion regarding the master revenue sharing agreement between the cities and the County.

- c. Annual LAFCO Staff and Clerks Workshop, April 21-23 in Santa Cruz.

Leighton and Commissioner Yalow will be attending.

- 2. Next meeting June 8, 2004, Adoption of Final Budget

Vice - Chairman Murray adjourned the meeting at 9:51 a.m.

Respectfully submitted,

Mardy Thomas
Associate Planner